

# Solano Commission for Women and Girls

AGENDA

August 17, 2023, 6:00 PM  
601 Texas Street Fairfield, CA 94533  
Conference Room B



Solano Commission  
For Women And Girls

*Solano Commission for Women and Girls (SCWG) meetings are held in an accessible facility. If you wish to attend this meeting and require special assistance to participate, please call the Clerk of the Board of Supervisor at (707) 784-6100 at least 24 hours in advance of the event to make reasonable arrangements.*

## MISSION

*The mission of the Solano Commission for Women and Girls is to improve the economic status, health and social welfare, and overall quality of life for women and girls in Solano County.*

## CALL TO ORDER, WELCOME & ROLL CALL

6:00 p.m.

## COMMENTS FROM THE PUBLIC

*This is your opportunity to address the Commission on matters not listed on the agenda, but within the subject matter jurisdiction of the SCWG. Please limit your comments to three minutes.*

1. Additions/Deletions to the Agenda, Approval of the Agenda
2. Approval of the June 15<sup>th</sup>, 2023, SCWG Meeting Minutes

## REGULAR CALENDAR

3. Membership Committee Report – Welcoming new members: City and County appointments and Recommendations for Adult Member at Large and Youth Member at Large: Commission Appointments
4. Period Project 2023 – Update

## ADJOURN to Joint Meeting with Friends of the Commission - Workshop

Next Regular SCWG Meeting is September 15<sup>th</sup> at 6pm



Solano Commission  
For Women And Girls

**Solano Commission for Women and Girls**  
**AGENDA June 15, 2023 6:00 PM**  
**601 Texas Street Fairfield, CA 94533**  
**Conference Room B**

CALL TO ORDER and WELCOME: 6:07PM

**COMMENTS FROM THE PUBLIC**

This is your opportunity to address the Commission on matters not listed on the agenda, but within the subject matter jurisdiction of the SCWG. Please limit your comments to three minutes.

**ROLL CALL**

**Members Present:**

**VACANT**

Sullina Sanchez  
Jennifer Hamilton  
Jacqui Nguyen  
Pat Nicodemus

**VACANT**

Patricia Kohn  
Dr. Tiffani Thomas  
Edie Thomas  
Sofia Cruz  
Andrea Lemos

**VACANT**

**Absent:**

Mary Henderson  
Miki Paul  
Rayshawnda Madison  
Bonika Gudeta

**Executive Committee**

**Solano County, District 2**

Solano County, District 3  
Solano County, District 4  
Solano County, District 5  
City of Dixon

**City of Fairfield**

City of Rio Vista  
City of Suisun  
City of Vacaville  
City of Vallejo

Solano County Office of Education

**Adult Member at Large**

Chair  
Secretary

Treasurer

Membership

Solano County, District 1  
City of Benicia  
Member-at-Large  
Youth Commissioner

**Guests:** Helena Chung

1. Additions/Deletions to the Agenda and Approval of the Agenda:
  - Commissioner Kohn made a motion to approve.
  - Commissioner Nicodemus made a motion to second that motion.
  - Unanimous vote.
2. Approval of the May 18, 2023, SCWG Meeting Minutes
  - Commissioner Cruz made a motion to approve.
  - Commissioner Lemos made a motion to second that motion.
  - Unanimous vote.

## **REGULAR CALENDAR**

3. Treasurer's Report – Informational
  - a. Per Commissioner Kohn, SCWG has spent nearly \$4,000 for the Birth Justice event.
  - b. MOU Draft: The Commissioners reviewed the revised draft of the MOU. Commissioner Thomas made a motion to approve the draft and Commissioner/Dr. Thomas made a motion to second the MOU draft. Chair Hamilton will provide the FSCWG with updated draft. FSCWG will meet next Wednesday, June 21 to review the MOU.
4. Membership Update - (VC/Commissioner Lemos)

For the vacant Commissioner at Large position, there are 3 candidates interested and the interviews are scheduled for next Thursday, June 22 from 6:00PM-8:00PM. There are 6 Commissioners who are available to participate in the interview process. Prep time for the Commissioners is from 6:00PM-6:15PM. Recommendations will be brought to the full commission in August 2023. Chair Hamilton is working on reaching out to the City of Fairfield as interviews are taking place. The hope is to also have a Commissioner from Fairfield to join SCWG.

VC/Commissioner Lemos will share with the Youth Commission about the openings for the Youth Commissioner position. One youth who is a Junior in High School is interested in the Youth Commission position.
5. Period Project 2023 Update (Chair Sanchez)
  - a. Period Project - First meeting was held on Monday, June 5 went well. The donation letter and press release are in the works. In addition, a grant letter request is in being

formulated. Next meeting is scheduled for Monday, July 3. However, due to the holiday, consensus is to move the meeting a week ahead to Monday, June 26.

6. Future Planning (Chair Hamilton)

- a. October 2023 Event - 5th Anniversary - looking at venues, not expensive. Needs to check in with FSCWG for collaboration. This project is not project-driven, but celebration and getting publicity.
- b. Workshop with SCWG and FSCWG - Discussion to collaborate on a joint workshop in the Fall.

7. Updates from Chair Hamilton:  
SCWG is dark in July 2023.

Guest Helena Chung brought up the idea about bringing up an expert to discuss about fentanyl poisonings and she suggests reaching out to Drug Safe Solano. Commissioner Nicodemus strongly recommended bringing in the experts to discuss and also conduct Narcan training. VC/Commissioner Lemos agreed with Commissioner Nicodemus. Commissioner Nicodemus shared about a program called Freedom Equine Connection that is based in Dixon and suggested inviting an Equine Assisted Therapist and Learning Specialist who connects horse therapy with troubled individuals to a meeting. Commissioner Nicodemus has contacted the Executive Director Denise Wilson and hopes to invite her to a later Commission meeting.

8. Commissioner Comments:

Congratulations to Commissioner Thomas on starting her own consultant company. Commissioner/VC Lemos will with the Commissioners about an article on Women empowerment.

9. Reception for outgoing Commissioner Sofia Cruz who is heading to New York to further her education in public health. Commissioners bid Commissioner Cruz farewell and urged her to keep in contact.

**ADJOURN**

Commissioner Kohn made a motion to adjourn.

Commissioner Cruz made a motion to second.

ADJOURNED: 7:11PM

Next Meeting is August 17, 2023

Solano Commission for Women and Girls  
and  
Friends of Solano Commission for Women and Girls  
Join Meeting/Mini Retreat Agenda  
6:15PM-8:00PM  
601 Texas Street, Fairfield, CA  
August 17, 2023

Ice Breaker/Snacks	Edie Thomas, Kay Kelley, President
Introductions	Jennifer Hamilton, Commission Chair
Evolution of the Commission How Did We Get to Where We Are Today	Andrea Lemos, Commissioner Dr. Frances McCullough
Roles and Responsibilities Review <ul style="list-style-type: none"><li>• MOU</li></ul>	Kay Kelley, Friends President
Outline of Grant Projects and Outcomes <ul style="list-style-type: none"><li>• Resource List on Website</li><li>• Women and Money Conference</li><li>• Birth Justice Event (Needs Moving)</li><li>• Period Project</li></ul>	Edie Thomas, Kay Kelley, President
Grant Budget Allocations Overview	Edie Thomas, Commissioner
Role of Grant Contractor	Kay Kelley, President
Developing a Project Date Timeline <ul style="list-style-type: none"><li>• Assigning Duties and Tasks</li></ul>	Jennifer Hamilton, Commission Chair
Next Steps <ul style="list-style-type: none"><li>• Grant Reporting</li><li>• Joint Meetings</li></ul>	Jennifer Hamilton, Commission Chair
Adjournment	